



IMPORTANT INFORMATION FOR APPLICANTS

Yarredi Services Inc **DFV Specialist Case Manager position**

June/July 2022

Thank you for your interest in the **DFV Specialist Case Manager** position with Yarredi Services Inc

There are 2 part time positions – currently allocated at 0.8 FTE and 0.5 FTE

Please note that FTE ‘split’ may be negotiable

Yarredi is an Equal Opportunity Employer. Persons of Aboriginal or Torres Strait Islander descent; or from other diverse cultures/backgrounds, are encouraged to apply.

Please read the following information including the Job & Person Specifications before submitting your application.

YOUR APPLICATION:

Your application should address the J+P, and **MUST** include the following:

- ✓ Current *Curriculum Vitae* / Resumé
- ✓ Names and contact details – both email and phone - of at least 2 (but no more than 4) referees.
- ✓ Applications are to be forwarded by email to enquiry@yarredi.org.au.
- ✓ Please note that applications for this position will be accepted via email up until 10am TUESDAY 19th JULY 2022.



Background:

The Port Lincoln Regional Domestic Violence Service offers a range of support, accommodation and outreach services and programs to women and children who have experienced or are at risk from domestic or Aboriginal family violence.

- Working as part of the overall team, the incumbent will be responsible for provision of support services within a case management framework and participation in the on call roster.
- A high level of skill is required, and previous effective experience working with clients affected by domestic and family violence or a similar field will be highly regarded.
- These vacancies arise due to one resignation and a period of parental leave

The Positions:

Classification: Equivalent Social, Community, Home Care and Disability Services Industry Award Level 5. Ability to meet the characteristics of this level is required

Qualifications: Relevant experience and/or qualifications will be considered. Degree or Diploma in relevant/related fields will be highly regarded but is not necessarily essential. Other tertiary qualifications and/or experience will also be considered.

Please see Person Specification – attached – for Classification and qualifications requirements

Salary: Commencing at Level 5:1. Salary packaging is available, and further incentives and options are offered under the Yarredi Services Inc Enterprise Agreement 2013.

Hours of Work:

To be negotiated, but generally between 37.5 and 60 hours per fortnight dependent upon position.

Usual hours to be worked – up to 7.5 hrs per day over regular weekdays (days to be negotiated) between business hours, 8.30am and 5pm, Monday to Friday, excluding Public Holidays. Some out of hours work/availability - including but not limited only to on call - will be required. In line with Yarredi’s Enterprise Agreement, TOIL will apply for overtime worked.

Participation in the on call roster is required.

Some intrastate travel will be required.



Yarredi Services is a member of the Statewide DFV Alliance. This case manager position is reliant upon the Alliance contract continuing. The position will be reviewed at 3 months and at the end of a 6 month probationary period, and again should funding continue as expected beyond 30/6/2023.

Please note:

Full drivers licence and a DCSI clearance (to work with children and/or vulnerable persons) will be required.

The requirement for a 'full' licence means a licence without any restrictions which would prevent the person doing required tasks. For example, Provisional 1 licence or ignition/start restrictions.

This means the licence must allow the person to:

- drive organisational vehicles (they are not 'high-powered')
- not require modifications to the vehicle such as interlock system
- drive with more than one passenger aged 16-20 years if worker is aged under 25

Be aware that we will contact referees prior to interview.

Shortlisted applicants will be offered an interview.

If you are invited to attend an interview we will ask you to provide further information about any particular strengths you have.

Unsuccessful applicants will be notified at the completion of the process.

We expect the process to be completed late August 2022.